



Indira Gandhi Delhi Technical University For Women

(Formerly Indira Gandhi Institute of Technology)

Kashmere Gate, Delhi-110006

F.No. IGDTUW/RW/Ph.D/Adm./2017/03

Dated: 23/02/2017

OFFICE ORDER

The University Research Board in its 2nd Meeting held on 06th Feb. 2017 has taken the following decisions related to the Ph.D Programme for necessary compliance by faculty members & research scholars.

- I. All full time research scholars shall mark daily attendance in their HOD office and maintain minimum 75% attendance in the University. The attendance of the Research Scholars shall be verified by Supervisor and HoDs for progress evaluation.
- II. The full time research scholars shall not take up any paid/unpaid assignment outside the university during their tenure as Full time research scholar.
- III. The full time research scholars shall submit an undertaking regarding I & II to their DRC coordinators in proforma attached as Annexure A and the DRC coordinator shall attach the undertaking in the students personal file.
- IV. To complete the Ph.D course work, research scholars shall choose atleast one course out of the two Guide Directed Elective Courses from the M.Tech (Regular/Part time) courses running at IGDTUW. This shall come in to effect from Aug. 2017.
- V. All research scholars & faculty members shall adopt journals from the “List of Journals” as approved by UGC Vide No.F.1-2/2016 (PS) Amendments, dated 10th January 2017 at http://www.ugc.ac.in/ugc_notices.aspx?id=1604 for submission of their research work w.e.f 01st March 2017. Research papers published only in the Journals in the List approved and ammended by UGC shall be considered for thesis submission. This shall come into effect from 01st March 2017.

Dr. Chhaya Ravikant
Dy. Dean (R&C)
Member Secretary

Copy to:

1. Vice-Chancellor, IGDTUW
2. All Deans/Dy. Deans (Examination Affairs, Academic Affairs, Students Welfare), IGDTUW
3. All HOD (CSE, IT, ECE. MAE, AS&H, Arch.) With request to inform the research scholars.
4. All University Approved Supervisors, IGDTUW (with request to inform the research scholars)
5. Ph.D Coordinator, IGDTUW
6. Guard file



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Annexure A UNDERTAKING

I..... Enrollment no..... have been registered in the Ph.D Programme in the department as Scholar.

I hereby given an under taking that:

- i. I shall not take up any paid/unpaid assignment outside the university during my tenure as Full time research scholar.
- ii. I shall maintain the minimum attendance requirement of 75% as per Para 8.1 in the Gazette Notification No. F. 16(16)Pig/IGDTUW/2013/1070, dated 4th Jun 2015 for IGDTUW.

Dated:

Student Name & Signature

Place:

For your comments/ Suggestions